# Office of the Block Development Officer Ketugram-1 PO-Kandra, Dist. Burdwan

Date: 25.02.2009.

### To Whom It May Concern:

This is to certified that <a href="Kandra Radhakanta Kundu Mahavidyalay">Kandra Radhakanta Kundu Mahavidyalay</a> is situated at Kandra under Ketugram-1 Development Block. The area is backward and remote too. There is no college within redious of 20 KMs.

BLOCK DEVELOPMENT OFFICER

Block Development Officer Ketugram-1.





#### THE INSTITUTE OF **Company Secretaries of India** भारतीय कम्पनी सचिव संस्थान

Statutory body under an Act of Parliament (Under the jurisdiction of Ministry of Corporate Affairs)

In Association with



### KANDRA RADHAKANTA KUNDU MAHAVIDYALAYA

And

Vivekananda Mahavidyalaya

Burdwan

#### Vivekananda Mahavidyalaya

বিবেকালন্দ মহাবিদ্যালয Affiliated to The University of Burdwan Sripally . Purba Bardhaman NAAC Accredited 'B+'



**Student Month** 

**July 2021** 

Purba Bardhaman

Golden Opportunity to Become a Company Secretary

Day & Date:

Mondaday, 5th July 2021 at 12 Noon onwards

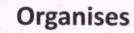
ttps://zoom.us/i/97933351693?pwd=WENaQi

oom Meeting Link to join the webinar::

ITVJHMy90Y1hVeE1LNGVNdz09

Vebinar ID: 979 3335 1693

asscode: 188877



## Mega Career Awareness Programme

## CAREER AS A COMPANY SECRETARY(CS)



Dr. Mrinal Kanti Chattopadhyay Principal, Kandra Radhakanta, Kundu Mahavidyalay



In the August Presence of



Dr. Sibaprasad Rudra

Ms. Uma Banik Joarder Sr. Executive Assistant, ICSI-EIRO

CS Ankita De Member, ICSI

VISION "To be a global loader in promoting good corporate governance"

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Special Address by : Shri A. K. Srivastava Joint Secretary (Student Service), ICSI





To develop high calibre professionals facilitating good corporate governance

## **Company Secretary**

## The Governance Professional



Advisor to the Board of Directors



Key Managerial Personnel



Compliance Officer



Secretarial Auditor



Corporate Risk Manager



Chief Governance Officer





Corporate Planner and Strategic Manager



Internal Auditor



GST Professional



Registered Valuer



Insolvency Professional



Representation Services

REGISTRATION FOR CSEET: Students may register online at ICSI Website: www.icsi.edu under the online services option by making payment through payment gateway. Thereafter they are required to upload documents in support of their qualification in order to get the registration process completed.

Stages to become a Company Secretary

Continuing Professional Development
CS Membership
Pre-Membership Training
Professional Programme (9 Papers)

Executive Programme (8 Papers)
CS Executive Entrance Test (CSEET)

#### DISTANCE LEARNING:

- ICSI imparts Company Secretaries Course by Distance Learning enabling students to qualify as Company Secretaries.
- Study material is provided to all registered students of Executive / Professonal Programme.
- Students may pursue the Course through self study mode.
- Class room teaching facility is also provided by the Institute at select places through Regional Councils/ Chapters/Study Centers on payment of extra fee.
- e-learning facility through web based training and live virtual classroom is also available.

MEDIUM OF EXAMINATION: The Institute allows the students to appear in Institute's examination in English or Hindi medium, subject to other prescribed guidelines in this regard.

#### TRAINING:

Students are required to undergo one month EDP (15 days classroom mode and 15 days online mode), 21 months Practical Training after passing the Executive Programme examination. After Professional Programme, students are required to undergo Residential Corporate Leadership Development Programme (CLDP) in order to get their membership.

OR

Exempted therefrom on the basis of working experience prescribed.

#### **FURTHER ACADEMIC PURSUITS:**

• CS qualification has been recognized by various Universities for admission to Ph.D. Course in Commerce / Management / Law, etc. • Post Membership Qualification (PMQ) Courses in various areas.

### **EMPLOYMENT PROSPECTS:**

COMPANY SECRETARY IN EMPLOYMENT: Every listed company and every other public company as well as private company having a paid up share capital of 10 crore rupees or more is required to appoint a whole time company secretary under the Companies Act, 2013. Company Secretaries are also designated as Key Managerial Personnel (KMP) under the same law.

COMPANY SECRETARY IN PRACTICE: As regards profile of a practising company secretary, one topping the charts is secretarial audit and is applicable to a certain class of companies. An audit to check compliance of various legislations including the Companies Act and other corporate and economic laws applicable to the company, Secretarial Audit is an independent and objective assurance intended to add value and improve operations of the Company.

### Other areas of opportunity:

Certification Services
 Valuation
 Insolvency
 Bankruptcy
 GST
 Intellectual Property Rights
 Representation
 Services
 Mediation and Conciliation

Connect with ICSI

www.icsi.edu









Online Helpdesk: http://support.icsi.edu



## THE INSTITUTE OF Company Secretaries of India भारतीय कम्पनी सचिव संस्थान

Statutory body under an Act of Parliament (Under the jurisdiction of Ministry of Corporate Affairs)

VISION "To be a global leader in promoting good **ICSI Motto** 

सत्यं वद। धर्म चर। इव्हार the truth shide by the law.

MISSION

"To develop high calibre professionals facilitating

#### The Institute of Company Secretaries of India (ICSI)

- · Statutory Body established under an Act of Parliament, i.e., the Company Secretaries Act, 1980 to regulate and develop the profession of Company Secretaries
- Functions under the jurisdiction of Ministry of Corporate Affairs, Government of India
- Headquarters at New Delhi
- 4 Regional Offices at New Delhi, Kolkata, Mumbai, Chennai
- Centre for Corporate Governance Research and Training (ICSI-CCGRT) at Navi Mumbai
- Centre of Excellence at Hyderabad
- 72 Chapters across India
- Over 200 examination Centres across India.

## **Expand Your Horizons CS** - A career with endless opportunities Join (S Course Now!

#### **COURSE HIGHLIGHTS**











9.7 Valuations & Business Modelling 9.8 Insolvency-Law and Practice

examination)

(The examination for elective paper will be open book





Overseas centres at Dubai and NewYork, USA. Executive Program Subjects Eligibility Cut off Dates for Registration Fee **Programmes** Details\*\* Computer Based Test ₹ 1,000/-Registration between Students who have passed Senior Secondary CS 16th December to 15th April **Business Communication** Examination (10+2 pattern) or appearing in Senior Secondary Examination (10+2) with the Executive Saturday/ Sunday in 2nd /3rd Week of May Legal Aptitude and Logical Reasoning condition of submitting 12th pass proof at the time of Executive Programme registration Entrance 16th April to 15th June **Economic and Business Environment** Saturday/ Sunday in 2nd /3rd Week of July Current Affairs Test 16th June to 15th October Viva-voce: Presentation And Communication Skills (CSEET)\* Saturday/Sunday in 2nd /3rd Week of Novembe 16th October to 15th December Saturday/Sunday in 2nd /3rd Week of January (Students are provided with the study material at · 31st May (eligible to appear in both Modules CS Executive Entrance Test (CSEET) Passed ₹ 8,500/-CS CSEET Qualified of Executive Programme in December the time of admission) students Executive Students / examination of the same year) Module-1 CS Foundation Programme Passed students CS Foundation Pass Student Programme 31st July (eligible to appear in only One Jurisprudence, Interpretation & General Laws ICAI (The Institute of Chartered Accountants of India) Final Course Passed students, Module of Executive Programme in Company Law ₹ 13,500/-December examination of the same year) Setting up of Business Entities and Closure ICMAI (The Institute of Cost Accountants of For ICAI / ICMAI Tax Laws 30th November (eligible to appear in both India) Final Course Passed students. **Final Course** Modules of Executive Programme in June Module -2 Passed students (In addition examination of the next year) Corporate & Management Accounting ₹ 1,000/-31st January (eligible to appear in one Securities Laws & Capital Markets Economic, Business and Commercial Laws Module of Executive Programme in June payable for Pre-Examination Financial and Strategic Management examination of the same year) ₹ 600/- for one day orientation program fee) 31st May (eligible to appear in all Modules of Professional Programme in December the time of admission)
examination of the same year)

(Students are provided with the study material at the time of admission)
Module-1 ₹ 12,000/-CS CS Executive Programme Pass (In addition Professional ₹ 1,000/-Governance, Risk Management, Compliances and Ethics 31st July (eligible to appear in only One Module of Professional Programme in December examination of the same year) Programme payable for Pre-Examination Advanced Tax Laws Test fee) 30th November (eligible to appear in all Modules of Professional Programme in June examination of the next year) Drafting, Pleadings and Appearances Module -2 Secretarial Audit, Compliance Management and 31st January (eligible to appear in one Module **Due Diligence** of Professional Programme in June examination Corporate Restructuring, Insolvency, Liquidation & of the same year) Winding-up Resolution of Corporate Disputes, Non-6. Compliances & Remedies Kandra Radia Kandra Lurusha Bari Corporate Funding & Listings in Stock Exchanges Multi disciplinary Case Studies (The examination for this paper will be open book examination) Electives1paper out of below 8 papers 9.1 Banking-Law & Practice 9.2 Insurance-Law & Practice 9.3 Intellectual Property Rights-Laws and Practices 9.4 Forensic Audit 9.5 Direct Tax Law & Practice 9.6 Labour Laws & Practice

<sup>\*</sup>CSEET qualified students (with result not older than one year)

<sup>-</sup> Applicants belonging to SC/ST, Physically Handicapped, Wards & Widows of Martyrs and Defence Service personnel with Permanent Disability, Serving/Retired Personnel of Defence Services and Paramilitary Forces. ICSI Students Education Fund Trust: Provides Financial Assistance to Economically Backward or Meritorious Students. - 100% fee waiver for Jammu & Kashmir and Laddakh. - 50% fee waiver for Andaman & Nicobar Islands, Lakshwadeep, North Eastern states and Himachal Pradesh.



#### Mrinalkanti Chattopadhyay <mrinalkantee@gmail.com

### ICSI career counselling webinar for Kandra Radha Kanta Kundu Mahavidyalaya.

Uma Joarder <Uma.Joarder@icsi.edu>
To: Mrinalkanti Chattopadhyay <mrinalkantee@gmail.com>
Cc: Dr Tapas Roy <tapas.roy@icsi.edu>

Thu, Jul 1, 2021 at 6:36 PM

Dr. Mrinal Kanti Chattopadhyay

Principal

Kandra Radhakanta Kundu Mahavidyalay

Kandra

Purba Bardhaman

Dear Sir,

Greetings From EIRC of ICSI!!

As per telcon with you, we will be conducting the Mega Career Awareness Programme on "Career as a CS" on Zoom Platform from 12 Noon onwards on 5<sup>th</sup> July 2021. Please find the relevant details in the appended paras.

We are extremely grateful for the opportunity provided to us for interacting with your students on the topic "Career as a Company Secretary (CS)". The programme will be conducted in presence of our Joint Secretary-ICSI, Shri Asvini Kumar Srivastava and Regional Director, ICSI Dr. Tapas Kumar Roy. You can send the below appended message to your students which contains the form for registration.

The Institute of Company Secretaries of India-Eastern India Regional Council in association with 'Kandra Radhakanta Kundu Mahavidyalaya 'is organising an online webinar on "Career as a Company Secretary (CS)" for students on Monday, 5<sup>th</sup> July 2021 from 12 Noon onwards. The webinar will give you an insight on Career Prospects as a Company Secretary Professional. Enclosed please find the flyer for dissemination among the students.

Please inform the students to fill in the registration form by the below link.

Google form Link: https://forms.gle/DgucEKUM8LVonNZi6

The Webinar would be conducted through Zoom meeting platform.

Please directly Click the link if you are using a computer web browser when using a desktop to join the webinar. Please be online by 11:55 am.

### Online Mega Career Awareness Programme (CAP) by EIRC-ICSI, on 5th July 2021, at 12:00 Noon onward

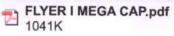
Link to join the webinar: https://zoom.us/j/97933351693?pwd=WENaQjBITVJHMy90Y1hVeE1LNGVNdz09

Webinar ID: 979 3335 1693

Passcode: 188877

Note:- please share the Panelists (Guest speaker from your college) detail(Name, Email ID) to add them for this scheduled webinar.

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Mandra Radha Kanta Kundu Mahawid Jalaha Kandra Radha Kanta Kundu Mahawid Jalaha Kandra Radha Kanta Just Purba Bardhaman

### [Affiliated to the University of Burdwan] Arts, Science with Hons & M.A in Bengali (Regular) [Accredited with "B" Grade by NAAC in 2016]



P.O. Kandra, P.S. Ketugram, Dist. Burdwan, Phone No.+ Fax No. (03453)273372, West Bengal, PIN: 713129

Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

Date: 19.06.2021

## Online registration for ICSI career counselling webinar till 19.06.21

SI. No.	Department	Number of students registered for ICSI career counselling webinar	
	Arts and Human	ities	
1	Bengali	325	
2	English	76	
3	History	79	
4	Geography	27	
5	Physical education	28	
6	Education	37	
7	Sanskrit	91	
8	Economics	01	
9	Mass Communication And Journalism	16	
10	Philosophy	99	
11	Political Science	0	
	Sciences	The sale of the sa	
12	Mathematics	44	
13	Chemistry	01	
14	Physics	16	
15	Zoology	02	
16	Botany	05	



CS Careers

Building on belief



Inviting Arts, Commerce & Science graduates of 2020 & 2021 to apply for TCS BPS Fresher Off-Campus Hiring

### Application process:

- Step 1: Generate CT/DT reference number on https://nextstep.tcs.com under 'BPS' section
- Step 2: Submit application form and do 'Check Status' (status should be "Application received" for your candidature to be considered)
- Step 3: Complete the registration process here https://iur.ls/1VE/KJQ966

**Eligibility:** Full-time graduates from B.Com, M.Com, BA, BAF, BBI, BBA, BBM, BMS, BSc - IT/CS/General, BCA, BCS, B.Pharm, M.Pharm - 2020 & 2021 Year of Passing

Make #TheBigMove to TCS!

When Pully Principal Mahavidyalaya Principal Mahavidyalaya Randra Radha Kanla Kundu Mahavidyalaya Bardhaman P.O. Kandra Pint 713129

Application process:



Mrinalkanti Chattopadhyay <mrinalkantee@gmail.com>

### TCS BPS Fresher - Off Campus Hiring for 2020 & 2021 YOP

Aditi Kumari <aditi.k3@tcs.com>

Wed, Jan 12, 2022 at 1:49 PM

Gmail - TCS BPS Fresher - Off Campus Hiring for 2020 & 2021 YOP

Step 1: Generate CT/DT reference number on https://nextstep.tcs.com under 'BPS' section

Step 2: Submit application form and do 'Check Status' (status should be "Application received" for your candidature to be considered)

Step 3: Complete the registration process click here https://iur.ls/1VE/KJQ966

Note: 1) Successfully completing all 3 steps is mandatory to be eligible for TCS BPS Fresher - Off Campus Hiring

2) If you have already completed Step 1 and Step 2 earlier and have the CT/DT reference number, then you can skip Step 1 and Step 2 and complete Step 3.

> Eligibility: Full-time graduates from B.Com, BA, BAF, BBI, BBA, BBM, BMS, BSc – IT/CS/General, BCA, BCS, B.Pharm, M.Pharm - 2020 & 2021 Year of Passing

Regards

Aditi Kumari Human Resources

TAG - Campus Team Tata Consultancy Services Mailto: aditi.k3@tcs.com

Website: http://www.tcs.com

Be Agile - 'It does not matter how slowly you go as long as you don't stop'

"TCS does not charge any fee at any stage of the recruitment & selection process.

TCS has not authorized any person / agency/partner to collect any fee for recruitment from candidates If at all you notice the above please bring it to our attention immediately"

Notice: The information contained in this e-mail message and/or attachments to it may contain confidential or privileged information. If you are not the intended recipient, any dissemination, use, review, distribution, printing or copying of the information contained in this e-mail message and/or attachments to it are strictly prohibited. If you have received this communication in error, please notify us by reply e-mail or telephone and immediately and permanently delete the message and any attachments. Thank you

Mrinalkanti Chattopadhyay <mrinalkantee@gmail.com> To: Aditi Kumari <aditi.k3@tcs.com>

Fri. Jan 14, 2022 at 10:44 AM

Thanks

[Quoted text hidden]



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Wandra Radia Kanta Kundu Mahandi Palaya

Kandra Radia Kanta Kundu Mahandi Palaya



Genesis, Kolkata- Salt Lake City, Bidhan Nagar, North Twenty Four Parganas, West Bengal, 700091 T +91 33 6612 6710 www.startek.com

Date: 13-Sep-2023

Name: Sukla Das

Kolkata

#### Appointment Letter

It gives us immense pleasure in offering you an appointment in our organization with effect from your date of joining (13-Sep-2023) on the following terms and conditions:

Position Details: You are designated as Executive in Operations in Band 5 (5C Level) and will be based at Kolkata. Compensation & Benefits: Your compensation shall be as follows:

Compensation Components	Amount (INR Per Month)	Amount (INR Per Annum)
Basic Salary	8,699	104,390
House Rent Allowance	5,800	69,594
Sub-Total	14,499	173,984
Bonus as per Payment of Bonus Act *	986	11,835
Sub-Total	986	11,835
Provident Fund (Employer Contribution)	1,044	12,527
Employee State Insurance (Employer Contribution)	471	5,654
Sub-Total	1,515	18,181
Total Cost To Company	17,000	204,000

<sup>\*</sup> Payable quarterly by 10th July for 1st quarter (April, May & June), by 10th October for 2nd quarter (July, August & September), by 10th January for 3rd quarter (October, November & December), by 10th April for 4th Quarter (January, February & March) towards bonus payment in advance for every Financial Year.

Note: Group Personal Accident Insurance, Hospitalization Expenses Reimbursement Scheme are guided by <u>Company rules</u>
The Company reserves the right to change the structure from time to time. You will be entitled to benefits such as

Provident Fund and Gratuity in accordance with the laws of land and / or per company policy. Your remuneration is purely a matter between yourself and the Company and has been arrived on the basis of your job, skills specific background and professional merit. You will be expected to maintain this information and any changes made therein from time to time as personal and confidential. All forms of compensation referred to in this letter are subject to TDS as

- per law.

  Transferability: Your services are liable to be transferred to any other Departments / Divisions / Office / Subsidiary of the company, anywhere in India or abroad. Notwithstanding your appointment in this company, your services may be assigned by the Company at its sole discretion to any other associate company. You will be expected to attend the office during the working hours/shifts as may be decided by the Company. The working hours/shift could change periodically,
- or you may be required to work from home in accordance with "Remote Work Policy" depending on the job requirements.

  Confidentiality, Non-Disclosure etc.: You are required to maintain the highest order of discipline and secrecy as regards the work of the Company and/or its subsidiaries or Associate Companies and in case of any breach of discipline/trust, your services may be terminated by the Company with immediate effect. All inventions, improvements, discoveries made by you either alone or with any other persons will become the sole property of the Company. You will ensure that patent protections are obtained for such inventions/improvements and discoveries in India or elsewhere and hand over the same to the Company. You shall not, while in the employment of the company be engaged in any other employment, business whatsoever or hold any office of profit or accept any other emoluments without prior consent of the company in writing.



Provisional Offer: BUSINESS PROCESS SERVICES Ref: TCSL/DT20219207945/Kolkata/BPS/BTN

Date:15/12/2021

Dear Mr. Subhamay Ghosh,

Sub: Letter of Provisional Offer and Terms of Employment.

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.

Private and Confidential TCSL/DT20219207945 TATA CONSULTANCY SERVICES

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Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

Date: 23/9/2022

#### **Notice**

All the students of the Semester I Academic Year 2022-23 here by informed that recent classification of students for the mentorship program is stated below. The classification process has been completed, and we are pleased to share the outcomes with you.

Below are the details regarding the classification:

Mentor: Dr Malabika Biswas

Mentee:

SI no Name Semester SI no Semester Name 1 1st 11 1st PRABIR RAJAK VISWA DAS 2 12 HANIFA KHATUN SADDURJAMAN SK. 3 13 ABIDA SULTANA MANIK MAHATO 4 14 **RABINA SULTANA BAPAN MAHJI** 5 15 **SWEETY KHATUN** SAIKAT SAHA 6 16 ANITA MAJHI UJJAL DAS 7 17 SELI MAJHI NITYANDA GHOSH 8 18 **PRIOJIT SAHA** PRADIPTA DAS 9 19 SAMIMA YASMIN MONOJIT DAS 10 20 HASSAN SK. APURBA RAJAK

**Mentor: Dr Santwana Mondal** 

SI no	Name	Semester	SI no	Name	Semester
1	MANIKA MONDAL	1st	11	PALASH MONDAL	1st
2	MOUMITA GHOSH		12	SOURAV DAS BAIRAGYA	
3	FAIJUNNESA KHATUN		13	INDRAJIT PRAMANIK	
4	PRABHAT DAS	' '	14	RAHUL GHOSH	1 ,
5	FAIJUNNESA		15	ANIMESH MISTRI	
6	SATHI PRODHAN	1	16	DEBASHREE GHOSH	
7	LAXMI PAL		17	SAIKAT PAL	
8	PARASHMA THANDER		18	SUMAN DEY	1
9	MODHUSREE	1	19	* · ·	
<u> </u>	MONDAL			BARUN MAJHI	
10	DIPTARUP CHAKROBARTY		20	TUHINA KHATUN	

You have been matched with mentors who possess the knowledge and skills that align with your interests and aspirations.

Take this opportunity to connect with your mentors and discuss your objectives for the mentorship program.

#### Support:

If you have any questions or require assistance throughout the mentorship program, do not hesitate to reach out to the program coordinators.

We are committed to facilitating a successful mentoring experience for both mentors and mentees.

**Principal** 

Kandra Radha Kanta Kundu Mahavidyalaya

Principal
Kandra Radha Kanta Kundu Mahayidyalaya
Kandra Radha Kanta Kundu Mahayidyalaya
Randra, Dist.-Purba Bardhaman
Pin-713129

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P.O- Kandra, P.S- Ketugram, Dist.- Burdwan, Phone No.+ Fax No. (03453)273372, West Bengal, PIN- 713129

Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

#### **Notice**

Date7/11/2022

This is to inform you that a mentor-mentee meeting for semester I of Academic Year 2022-23 is scheduledon 11/11/2022 at 12.30pmat Departmental class room. Your participation is highly encouraged as these meetings are essential for fostering productive mentor-mentee relationships and achieving your goals.

Please come prepared with any materials or questions you may have. Your active participation is key to making these meetings valuable and impactful.

Thank you for your dedication to this mentorship program. We look forward to seeing you at the meeting and continuing our journey together towards personal and professional growth.

Mendons ( Dr Malabika Biswas)

Whatpully off 11/2 Kandra Radha Kanta Kundu Mahavidyalaya P.O.-Kandra, Dist.-Purba Bardhaman Pin-713129

## মিটিং রেজল্যুশন বহি MEETING RESOLUTION BOOK

मिण्टिनर/Meeting N	10. 11/11/2022	উপস্থিত সভ্যগণের নাম	ञ्चान / Place	
তারিখ/Date	11/11/2022	NAME OF MEMBERS PRESENT	সময়/Time	•
311. Malabi	Ka Birwas	VI 8. Abida Sultana	>01 15.	
212. Marisk	Mahato	31 9. Harifa Khatun	561 16.	
013. Lakshowi	Pal	sol 10. Barren Majhi	591 17.	
	10 Thandan	331 11. Rabina Sultana	SFI 18.	
al 5. Madhus	bini mondal	SRI 12. Saikat Saha	\$\$   19.	
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917. Riyoji	+ Saho-	38114. Bapon mashi	२५। 21.	
न१ / No.		রেজল্যশন / Resolution Adopt	ted '	

The proceeding of Mentor-mentee meeting on 11/11/2022 with the semester I students stated at 12.30 pm and following regulation has been adopted after fruitful discussion.

Mentor: Dr. Malabika Biswas Total no's of mentee: 20 Total student present:1

Sl	Issue raised by	Nature of Issue	Solution and Guidance
01	Priojit Saha, Manika Mondal	Carrer empowerment and Guidance	Arrange a career counselling seminar
02	Hanifa Khatun	Health related	Discuss about balance diet and effects of yoga
03	Manik Mahato	Health related issue, weight loss	Discuss about balance diet and ask to do endurance exercise
04	Abida Khatun, Rabina Sultana	Academic Problem	Arrange remedial class
05	Rubina Sultana	Family issue, Early marriage	Mentor meets with parents
06	Bapan Majhi	Family Issue	Mentor meets with parents

- ➤ It is resolve that the Department of Physical education will arrange some career counselling seminar so that the students can ever talk about the future of Physical Education and how they can pursuing the B.P.Ed degree for different institutions with in West Bengal and abroad.
- ➤ It is further resolved that most of the students they are pursuing the problem about health related issues like loss of weight, gain of weight, improving physical fitness etc. Mentor thoroughly discuss about the balanced diet food and sleep required for individual and different training methods to improve their physical fitness as well as increasing of weight or lose of body weight.
- > It is also resolved that some students are facing the academic problem mentor will arrange some remedial classes and resolved their individual issue

➤ Further resolved that Pallavi Ghosh of semester 5 raising an issue of family related problem for early marriage mentee meets with her parents and discuss about the demerits of early marriage and parents agree to stop the marriage for coming 2 to 3 years.

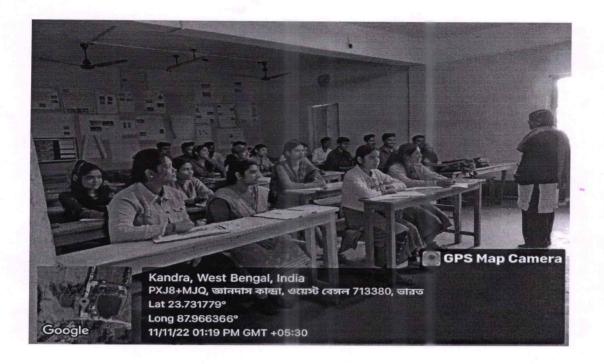
The meeting ended with the both of thanks by the mentor.

Malabika Rinson Signature of Mentor

Whiteles 11/11/22

Kandra Radra Pin-713129

Kandra Radra Pin-713129



Principal Mahavidyalaya

Randra Radha Kanta Kundu Mahavidyalaya

Kandra Radha Kanta List. Purba Bardhaman

P.O. Kandra Pin-713129

Affiliated to the University of Burdwan Arts, Science with Hons & M.A in Bengali (Regular)

Accredited with "B" Grade by NAAC in 2016



P.O- Kandra, P.S- Ketugram, Dist.- Burdwan, Phone No.+ Fax No. (03453)273372, West Bengal, PIN- 713129

Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

## Scholarship and Stipend Statement

(2022-2023)

Sl. No.	Academic Year	Name of The Scholarship / Stipend	Total Number of Students	Total Amount (Rs.)
1	2022-2023	Swami Vivekananda Merit Cum Means Scholarship	846	11167200/-
2	2022-2023	Aikyasree Scholarship	1109	9093800/-
3	2022-2023	Post Matric Scholarship for SC/ST/OBC Students	276	1534560/-
4	2022-2023	Sitaram Zindal Foundation Scholarship		
5	2022-2023		07	22800/-
	2022-2023	Full and Half admission fees consession	164	34500/-

Whatpolly of

Dr. Mrinal Kanti Chattopadhyay Principal



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Email: mrinalkantee@gmail.com

### Scholarship and Stipend Statement

(2021-2022)

Sl. No.	Academic Year	Name of The Scholarship / Stipend	Total Number of Students	Total Amount (Rs.)
1	2021-2022	SITARAM JINDAL FOUNDATION STIPEND	18	49600/-
2	2021-2022	AIKYASHREE SCOLARSHIP	1178	1,00,13,000/-
3	2021-2022	Swami Vivekananda Merit Cum Means Scholarship	487	64,28,400/-
4	2021-2022	Post Matric Scholarship for SC/ST/OBC Students	602	33,47,120/-
5	2021-2022	Full and Half admission fees concession	88	20375/-

Dr. Mrinal Kanti Chattopadhyay Principal



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Email: mrinalkantee@gmail.com

### Scholarship and Stipend Statement

(2020-2021)

Sl. No.	Academic Year	Name of The Scholarship / Stipend	Total Number of Students	Total Amount (Rs.)
1	2020-2021	Swami Vivekananda Merit Cum Means Scholarship	299	3486340/-
2	2020-2021	Post Matric Scholarshipfor SC/ST/OBC Students	754	4124380/-
3	2020-2021	Aikyashree	746	6042600/-
4	2020-2021	Sitaram Jindal Foundation Scholarship	40	146100/-
5	2020-2021	Full and Half admission fees consession	130	32500/-

Dr. Mrinal Kanti Chattopadhyay Principal

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Email: mrinalkantee@gmail.com

### Scholarship and Stipend Statement

(2019-2020)

Sl. No.	Academic Year	Name of The Scholarship / Stipend	Total Number of Students	Total Amount (Rs.)
1	2019-2020	Swami Vivekananda Merit Cum Means Scholarship	194	2458950/-
2	2019-2020	Aikyasree Scholarship	746	5968000/-
3	2019-2020	Post Matric Scholarshipfor SC/ST/OBC Students	566	3030930/-
4	2019-2020	Sitaram Zindal Foundation Scholarship	37	75720/-
5	2019-2020	Full and Half admission fees consession	142	34125/-

Dr. Mrinal Kanti Chattopadhyay Principal

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Email: mrinalkantee@gmail.com

### Scholarship and Stipend Statement

(2018-2019)

Sl. No.	Academic Year	Name of The Scholarship / Stipend	Total Number of Students	Total Amount (Rs.)
1	2018-2019	Swami Vivekananda Merit Cum Means Scholarship	117	1469520/-
2	2018-2019	Aikyasree Scholarship	353	2788700/-
3	2018-2019	Post Matric Scholarshipfor SC/ST/OBC Students	807	4345695/-
4	2018-2019	Sitaram Zindal Foundation Scholarship	6	33888/-
5	2018-2019	Full and Half admission fees consession	198	46750/-

Dr. Mrinal Kanti Chattopadhyay Principal



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Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

Date: - 20/09/2022

#### NOTICE

This is to inform all the Volunteer of NSS Unit I, II, III of Kandra Radha Kanta Kundu Mahavidyalaya that the NSS units of our college are to organize 13th Special Camp from 24/09/2022 to 29/09/2022.

All the Volunteers are requested to contact their respective Unit Program Officers.

Dr. Mrinal Kanti Chattopadhyay

Principal

Kandra Radha Kanta Kundu Mahavidyalaya

Principal
Kandra Radha Kanta Kundu Mahavidyalaya
Kandra Radha Kanta Kundu Mahavidyalaya
P.O.-Kandra, Dist.-Purba Bardhaman
Pin-713129





## Kandra Radhakanta Kundu Mahavidyalaya (Affiliated to the University of Burdwan)

(NAAC Accredited "B" Grade degree college)
P.O.-KANDRA, P.S.-KETUGRAM, DIST.- PURBA BURDWAN, WEST BENGAL,
PIN-713129 PH.NO. 03453 273372

Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

#### NATIONAL SERVICE SCHEME

SPECIAL CAMP PROGRAMME-2022

#### DAY WISE PROGRAMME SHEDULE

24.09.2022 to 29.09.2022

Date	Time	Programme	Guest / Pr.O.
24.09.2022	10:00 am - 1:00 pm	Inauguration Ceremony	Dr. Mrinalkanti Chattopadhyay, Principal & Hon'ble Sabhapati
	1:00 pm- 2:30 pm	Registration Of NSS Volunteers	
	2:30 pm- 3:00 pm	Tiffin Hours	
25.09.2022	8:00 am- 9:30 am	PT & Parade	Sir & Madam
	9:30am- 10:00 am	Tiffin Hours	The state of the s
	10:00am- 1:30 pm	College Campus Cleaning	
	1:30pm-2:30 pm	Lunch Time	
	2:30 pm - 4:00 pm	Seminar & Culture Programme	Pr.O ( Unit I, II & III)
26.09.2022	8:00 am- 9:30 am	PT & Parade	Sir & Madam
	9:30am- 10:00 am	Tiffin Hours	Control of the Contro
	10:00am- 1:30 pm	Village Work and Vidyasagar's Birthday observation	45
	1:30pm- 2:30 pm	Lunch Time	
	2:30 pm - 4:00 pm	Seminar & Culture Programme	Pr.O (Unit I, II & III)
27.09.2022	8:00 am- 9:30 am	PT & Parade	Sir & Madam
	9:30am- 10:00 am	Tiffin Hours	
	10:00am- 1:30 pm	Village Work	
- CH	1:30pm- 2:30 pm	Lunch Time	
TOPACHY	2:30 pm - 4:00 pm	Seminar & Culture Programme	Pr.O ( Unit I, II & III)

DR. M.K. Cypricion billion

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Website: www.kandrarkkmahavidyalaya.org

Email: mrinafkantee@gmail.com

### Report of 13th Special Camp

The National Service Scheme (NSS) Unit I,II,III organized 13th Special Camp, held from 24/09/2022 to 29/09/2022 marked a transformative experience for participants. Hosted at the respective adopted villages of the three units. The adopted village of the NSS Unit I, II,III are Kurmodanga, Masundi, and Kandra respectively. The camp aimed to instill a sense of social responsibility and community engagement among the youth. The diverse range of activities included community service projects, health awareness campaigns, and skill development workshops. Participants actively contributed to local development, fostering a strong bond with the community.

The camp also emphasized values of teamwork, leadership, and cultural exchange. Notable achievements included College Campus Cleaning, Village Work and Vidyasagar's Birthday observation, PT & Parade etc, showcasing the tangible impact of NSS initiatives. The camp facilitated personal growth, fostering a spirit of civic duty and empathy among attendees. Beyond the immediate impact, the NSS Special Camp left a lasting impression on participants, equipping them with the tools to be responsible, socially conscious citizens. The success of this camp underscores the significance of NSS in shaping the youth into agents of positive change.

DR. M.K. CHATTOPADHYAY
Principal
Kandra Radha Kanta Kundu Manavidyasay
P.O. Kandra, Dist. Purba Bardhaman
Pin-713129

Affiliated to the University of Burdwan Arts, Science with Hons & M.A in Bengali (Regular)

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Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

### Picture from 13th Special Camp





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Email: mrinalkantee@gmail.com

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Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

Date: - 14/02/2019

### NOTICE

This is to inform all the Volunteer of NSS Unit I, II, III of Kandra Radha Kanta Kundu Mahavidyalaya that the NSS units of our college are to organize 12th Special Camp from 19/02/2019 to 25/02/2019.

All the Volunteers are requested to contact their respective Unit Program Officers.

Dr. Mrinal Kanti Chattopadhyay
Principal

Kandra Radha Kanta Kundu Mahavidyalaya

## NATIONAL SERVICE SCHEME



## Kandra Radhakanta Kundu Mahavidyalaya

(Affiliated to the University of Burdwan)

(NAAC Accredited "B" Grade degree college)

P.O.- KANDRA, P.S.- KETUGRAM, DIST.- PURBA BURDWAN, WEST BENGAL, PIN-713129 Ph.No. 03453 273372

Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

Date: 13/02/2019

To.

The Programme Coordinator NSS Cell, the University of Burdwan

Respected Sir / Madam,

It is our pleasure to inform you that three NSS units of Kandra Radhanata Kundu Mahavidyalaya is going to organize "12th Special Camping" which has scheduled to be held from 19/02/2019 to 25/02/2019 in the three separate adopted villages namely Kurmadanga, Masundi & Kandra adjacent to the colleges.

We the undersigned do honestly hope that your august presence will grace to occasion.

Thanking you in anticipation.

Yours faithfully

Milatefallyey

Principal
Kandra Radhakanta Kundu Mahavidyalaya
Kandra, Purba Burdwan

Principal
Kandra Radha Kanta Kundu Mahawdyalaya
P.O.-Kandra, Dist.-Purba Bardhaman
P.O.-Kandra, Pin-713129

Swapan Ghosh Programme Officer, Unit-I

Surajit Das Programme Officer, Unit-II

Barun Mondal Programme Officer, Unit-III

Affiliated to the University of Burdwan

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Website: www.kandrarkkmahavidyalaya.org

Lorg Email: mrinalkantee@gmail.com

### Report of 12th Special Camp

The National Service Scheme (NSS) Unit I,II,III organized 12th Special Camp, held from 19/02/2019 to 25/02/2019 marked a transformative experience for participants. Hosted at the respective adopted villages of the three units. The adopted village of the NSS Unit I, II,III are Kurmodanga, Masundi, and Kandra respectively. The camp aimed to instill a sense of social responsibility and community engagement among the youth. The diverse range of activities included community service projects, health awareness campaigns, and skill development workshops. Participants actively contributed to local development, fostering a strong bond with the community.

The camp also emphasized values of teamwork, leadership, and cultural exchange. Notable achievements included College Campus Cleaning, Village Work and Vidyasagar's Birthday observation, PT & Parade etc, showcasing the tangible impact of NSS initiatives. The camp facilitated personal growth, fostering a spirit of civic duty and empathy among attendees. Beyond the immediate impact, the NSS Special Camp left a lasting impression on participants, equipping them with the tools to be responsible, socially conscious citizens. The success of this camp underscores the significance of NSS in shaping the youth into agents of positive change.

Whatpully

Principal

Kandra Radha Kanta Kundu Mahawayalaya

Kandra Radha Kanta Kundu Mahawayalaya

Po,-Kandra, Dist. Purba Sarahaman

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Email: mrinalkantee@email.com

Picture from the 12th Special Camp











## NATIONAL SERVICE SCHEME

Kandra Radhakanta Kundu Mahavidyalaya



(Affiliated to the University of Burdwan)

(NAAC Accredited "B" Grade degree college)

P.O.- KANDRA, P.S.- KETUGRAM, DIST.- PURBA BURDWAN, WEST BENGAL, PIN-713129 Ph.No. 03453 273372

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Email: mrinalkantee@gmail.com

NATIONAL SERVICE SCHEME SPECIAL CAMP PROGRAMME-2019 DAY WISE PROGRAMME SHEDULE 19.02.2022 to 25.02.2019

Date	Time	Programme Schedule	Guest/Programme Officer/Oraganization
19/02/2019	10.00 am to 1.00 Pm	Inauguration Ceremony	1.Dr.Mrinalkanti Chattopadhyay,Principal & Hon'ble Sabhapati     2.Sri Amar Chand Kundu,Hon'ble President     3.Hon'ble Maharaj Sri Sudhananda Ji
	1.00 pm to 2.30 pm	Registration Of NSS Volunteers	
	2.30 pm to 3.00 pm	Tiffin Time	
	3.00pm to 4.00 pm	Discuss about the special camping programme	Programme Officers (1st, 2nd, & 3rd Unit)
	4.00 pm to 5.30 pm	Sports & Game	
	5.30 pm to 6.30 pm	Tiffin Time	
	6.30 pm to 7.30 pm	Discuss about the next day programme	Programme Officers (1st, 2nd, & 3rd Unit)
	8.00 pm	Dinner	
20/02/2019	8.00 am to 9.30 am	PT & Parade	Sir & Madam
	9.30 am to 10.00 am	Tiffin Time	
	10.00 am to 1.00 pm	Village Works	
	1.00 pm to 2.00 pm	Lunch Time	
	2.00 pm to 3.00 pm	Sensitization Programme On Drug Abuse Prevention	Jayaprakash Institute Of Social Change
	3.00 pm to 4.00 pm	Sensitization Programme On Intergenerational Bonding On Ageing In School/College/University	Jayaprakash Institute Of Social Change
	4.00 pm to 5.30 pm	Sports & Game	
	5.30 pm to 6.30 pm	Tiffin Time	4
	6.30 pm to 7.30 pm	Discuss about the next day programme	Programme Officers (1st, 2nd, & 3rd Unit)
20/02/2019	8.00 pm	Dinner	" NELL OF THE STATE OF THE STAT

02/2019	8.00 am to	PT & Parade	Sir & Madam
	9.30 am 9.30 am to	Tiffin Time	
	10.00 am	Tittin Time	
	10.00 am to 1.00 pm	Village Works	
	1.00 pm to 2.00 pm	Lunch Time	
	2.00 pm to 4.00 pm	Lectures On AIDS & Thalasemia	BMOH, Kandra BPHC Kandra,Burdwan
	4.00 pm to 5.30 pm	Sports & Game	
	5.30 pm to 6.30 pm	Tiffin Time	
	6.30 pm to 7.30 pm	Discuss about the next day programme	Programme Officers (1st, 2nd, & 3rd Unit)
	8.00 pm	Dinner	
22/02/2019	8.00 am to 9.30 am	PT & Parade	Sir & Madam
	9.30 am to 10.00 am	Tiffin Time	
	10.00 am to 1.00 pm	Village Works	
	1.00 pm to 2.00 pm	Lunch Time	
	2.00 pm to 3.00 pm	Seminar & Cultural Programme	Programme Officers (1st, 2nd, & 3rd Unit)
	3.00 pm to 4.00 pm	Seminar & Cultural Programme	Programme Officers (1st, 2nd, & 3rd Unit)
	4.00 pm to 5.30 pm	Sports & Game	
	5.30 pm to 6.30 pm	Tiffin Time	
	6.30 pm to 7.30 pm	Discuss about the next day programme	Programme Officers (1st, 2nd, & 3rd Unit)
	8.00 pm	Dinner	
23/02/2019	8.00 am to 9.30 am	PT & Parade	Sir & Madam
	9.30 am to 10.00 am	Tiffin Time	
	10.00 am to 2.00 pm	Blood Donation Camp	
23/02/2019	2.00 pm to 3.00 pm	Lunch	
	3.00 pm to 4.00 pm	Seminar & Cultural Programme	Programme Officers (1st, 2nd, & 3rd Unit)
	4.00 pm to 5.30 pm	Sports & Game	Charles III
	5.30 pm to 6.30 pm	Tiffin Time	Chylindra Participal

OR Radia Vanda Del 2011 DE

28.09.2022	8:00 am- 9:30 am	PT & Parade	Sir & Madam	
20.07.2022	9:30am- 10:00 am	Tiffin Hours		
	10:00am- 1:30 pm	Village works		
	1:30pm- 2:30 pm	Lunch Time		
	2:30 pm - 4:00 pm	Jenning Co Current	Pr.O (Unit I, II & III)	
	2:30 pm - 4:00 pm	Seminar & Culture Programme	Pr.O (Unit I, II & III)	
29.09.2022	10:00am - 1:30 pm	Closing Ceremony	Dr. Mrinalkanti Chattopadhyay, Principal & Hon'ble Sabhapati	
	1:30 pm - 2:30 pm	Lunch Time		
	2:30 pm - 4:00 pm	Cultural Programme	Pr.O (Unit I, II & III)	

Principal.

Kandra Radha Kanta Kundu Mahavidyalaya

Kandra, Purba Bardhaman

Bardhaman

OR. M.K. CHATTOPAOHYAY

Principal
P

Manabendra Das

Programme Officer Unit-I

Swantana Mondal

Programme Officer Unit-II

Barun Mondal

Programme Officer Unit-III

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Attendance						
Special Guer Dr Falgur Sinner	1500 - 15					
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Principal
Principal
Kandra Radha Kanta Kundu Mahavidyalaya
P.O.-Kandra, Dist.-Purba Bardhaman
P.O.-Kandra, Pin-713129

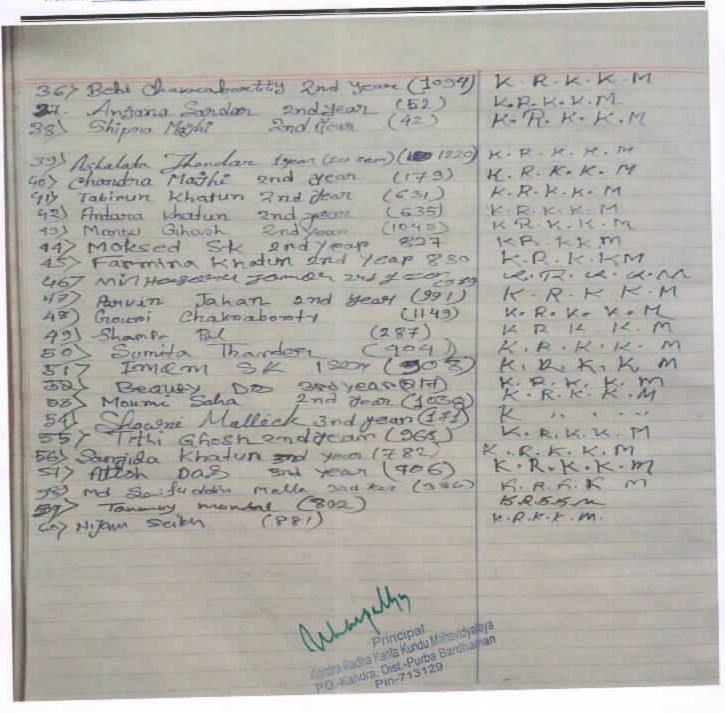
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#### **ICT-enabled Class Rooms**





Department of Geography





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Orientation Programme by Library





Department of English

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Department of Sanskrit





Department of History

(Affiliated to the University of Burdwan)



P.O-Kandra, P.S-Ketugram, Dist.-Burdwan, PH NO.+FAX NO.- (03453)273372 West Bengal, PIN-713129

Website- www.kandrarkkmahavidyalaya.org

Email-mrinalkantee@gmail.com

Date: 10/03/2023

#### **NOTICE**

All the students are hereby informed that an Add On course on 'Digital Literacy (Computer)' will be held from 20<sup>th</sup> March to 27<sup>th</sup> March under the initiative of the faculties of Science. For admission to the course, registration must be done by March 15 through the link provided by the college. Interested students are requested to contact the Professors of Science Department- Sudipta Dutta, Tithi Mondal, Sujit Ghosh, Moni Sankar Mondal, and Piya Dey.

\*\* Students of all departments can participate in this course.

Principal

Muyoths 10/08/23

Kandra Radha Kanta Kundu Mahavidyalaya

Kandra Radha Kanta Kundu Mahavidyalaya P.O.-Kandra, Dist.-Purba Bardhaman Pin-713129



কান্দরা রাধাকান্ত কুন্ড মহাবিদ্যালয়

কানরো• পূর্ব বর্ধমান

Concept of Digital Devices

- **Fundamentals of Computer**
- Introduction to the Internet
- **Operating Digital Device** (Computer, Laptop, Tab, Android) e-mailing and
- Composing
- Cashless and Digital Transaction
- Paperless, Scanning and printing

ADD ON COURSE Digital Literacy (Computer)

DATE 20th March 2023 to 27th

March 2023

ORGANISED BY

DEPARTMENT OF SCIENCE KANDRA RADHA KANTA KUNDU MAHAVIDYALAYA

In Collaboration With

KANDRA RAJEEV GANDHI YOUTH COMPUTER **KANDRA:: PURBA BARDHAMAN** 

**Course Director:** 

Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra RKK Mahavidyalaya, Contact Info. Phone: 9434249709, Email: mrinalkantee@gmail.com

**Click here** For Regestration

For more details please contact: Moni Sankar Mondal(8918333819), Arnab Dey(8250744196), Amit Mondal (8372960566), Sudipta Dutta(7001880300), Tithi Mondal(8145441214), Piya Dey(8942914646), Sujit Ghosh(7098806726).

> Principal Kandra Radha Kanta Kundu Mahavidyalaya P.O.-Kandra, Dist.-Purba Bardhaman Pin-713129



### **Course Description:**

Digital Literacy is a comprehensive course designed to equip students with the essential skills and knowledge needed to thrive in today's increasingly digital world. This course explores the fundamental concepts and practical applications of digital technologies, focusing on developing a deep understanding of digital tools, online communication, information management, and critical thinking in the digital age.

### **Course Objectives:**

- 1. Foundations of Digital Technologies: Introduce students to the basic concepts and principles of digital technologies, including hardware, software, networks, and data.
- Digital Communication Skills: Develop effective communication skills in the digital realm, covering topics such as email etiquette, online collaboration, and social media professionalism.
- 3. **Information Literacy:** Equip students with the ability to critically evaluate and analyze digital information, discerning between credible and unreliable sources.
- 4. Online Safety and Security: Explore best practices for maintaining personal and professional security online, including password management, privacy settings, and recognizing potential cyber threats.
- 5. **Digital Citizenship:** Foster a sense of responsibility and ethical behavior in the digital world, addressing topics such as digital rights, online etiquette, and respectful online behavior.
- 6. **Digital Tools and Productivity:** Introduce a variety of digital tools and applications that enhance productivity, organization, and creativity, emphasizing hands-on experience with popular software and platforms.
- 7. **Problem-Solving and Critical Thinking:** Develop critical thinking skills in the context of digital problem-solving, encouraging students to approach challenges with a systematic and analytical mindset.
- 8. **Media Literacy:** Analyze and interpret various forms of digital media, including images, videos, and online content, with an emphasis on understanding media bias and evaluating digital media credibility.
- 9. **Digital Accessibility:** Explore the importance of creating digital content that is accessible to individuals with diverse abilities, ensuring inclusivity in the digital space.

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Pin-713129

### Syllabus:

Concept of Digital Devices, Fundamentals of Computer, Introduction to the Internet, Operating Digital Device (Computer, Laptop, Tab, Android) E-mailing and Composing, Cashless and Digital Transaction, Paperless, Scanning and printing.

#### **Outcomes:**

Students will employ digital and emerging technologies to learn, work and thrive in a rapidly evolving digital society:

- 1. Learner demonstrates proficiency using digital tools Select and/or use productivity, communications & collaboration (e.g., conferencing and cloud-based) tools effectively.
- 2. Learner leverages technological concepts and methods within the context of learning experiences Successfully navigate digital environments and consistently troubleshoot systems and applications well enough to maintain productivity.
- 3. Learner uses digital media and environments to communicate effectively Communicate information and ideas effectively to audience(s) using appropriate media and formats and Employ digital tools to interact, collaborate, or generate work products with peers or others.

#### **Routine:**

Date	Topic	Trainer
20/03/2023	Concept of Digital Devices, Fundamentals of Computer	ISMAIL UDDIN Director, Kandra RGYCSM
21/03/2023	All about internet , IP address, Number System	MD SAFIKUL ALAM Computer Engineer, Gt At Kandra RGYCSM
22/03/2023	Connect internet with computer, mailing, Avoid Scam	SOYEL SK Teacher, Kandra RGYCSM
23/03/2023	Cashless and Digital Transaction	SOYEL SK Teacher, Kandra RGYCSM
24/03/2023	Paperless, Scanning and printing	ISMAIL UDDIN Director, Kandra RGYCSM
25/03/2023	Social media monetization and income, Influencer marketing, Sponsored content	MD SAFIKUL ALAM Computer Engineer, Gt At Kandra RGYCSM
27/03/2023	Freelancing, online jobs, earn money online	ISMAIL UDDIN Director, Kandra RGYCSM

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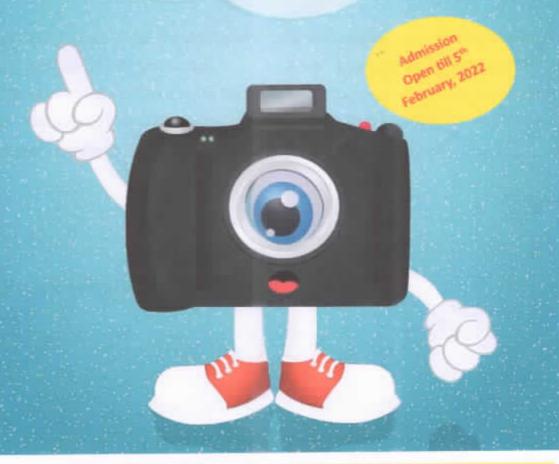
### KANDRA RADHA KANTA KUNDU MAHAVIDYALAYA

Learn Basic Photography

Course Designed by Department of Mass Communication and Journalism

Year: 2021-2022

08/02/2022-16/02/2022



\*\*\*Those want to join the course please fill up the application form and submit the form to the department of Mass Communication and Journalism within 5<sup>th</sup> February 2022. This is an open to all and free of cost course.

Affiliated to the University of Burdwan Arts, Science with Hons & M.A in Bengali (Regular) Accredited with "B" Grade by NAAC in 2016



P.O- Kandra, P.S- Ketugram, Dist.- Burdwan, Phone No.+ Fax No. (03453)273372, West Bengal, PIN-713129

Website: www.kandrarkkmahavidyalaya.org

Email: mrmalkantee@gmail.com

Date- 02/02/2022

### Notice

This is to inform all the concern students that Kandra Radha Kanta Kundu Mahavidyalaya is offering a free of cost 32 hours Add On Course on "Learn Basic Photography" from 08/02/2022- 16/02/2022 organized by the Department of Mass Communication and Journalism of Kandra Radha Kanta Kundu Mahavidyalaya. Interested students are requested to contact the faculty members of the Department of Mass Communication and Journalism.

Principal

Kandra R K K Mahavidyalaya

Kandra Radha Kanta Kundu Mahavidyalaya P.O. Kandra, Dist. -Purba Bardhaman Course Director: Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra RKK Mahavidyalaya, Contact Info. Phone: 9434249709, Email: mrinalkantee@gmail.com

#### Course Instructors:

- Mr. Sahabaj Ahammed Mondal, Faculty, Department of Mass Communication and Journalism, Kandra RKK Mahavidyalaya, Contact Info. Phone: 7278506828, Email: <u>sahabaj ahamed333@gmail.com</u>
- Mr. Safikul Alam, Faculty, Department of Mass Communication and Journalism, Kandra RKK Mahavidyalaya, Contact Info. Phone: 8509662309, Email: <a href="mailto:safikulalam92@gmail.com">safikulalam92@gmail.com</a>

Course Description: This basic photography course will take you to an advanced level in no time and fill any gaps of knowledge that may be causing you not to reach your full potential. You'll be able to use your camera in all the manual modes and apply the knowledge learnt to any situation. This course will make you feel completely camera confident and ensure your pictures stack up against any professional-looking photography. It's for people who want to take photography more seriously and will suit keen enthusiasts or anyone looking to make photography their profession. We've been running this Basic photography course since 2018 and all this experience goes into bringing you the art and science of photography so that you don't just understand it for 5 minutes - you retain the knowledge forever! This is a one-time investment that will put an end to any confusion, whilst giving you accurate and thorough knowledge in photography.

Course Duration: This Course will be of 30 hours. (Starting from: 08/02/2022)

Course Objectives: Our beginner photography course will help you understand the basics of light and how your eye fixes lighting. How to get your camera to catch what your eye sees to produce better pictures.

- Define the process, uses, principles and advantages of digital photography
- Develop the concept of the basics of digital imaging, Raster & Vector Graphics, Resolution, Pixel depth, Aspect Ratio, Dynamic Range, File Formats, File Size, Image Compression etc.
- Visualize the concept of digital platform and various methods of image capture.
- Develop the method of basic image editing techniques.
- Introduce various methods of post-production and retouching techniques.Develop the concept of digital output and producing the final product

Learning Outcomes: To develop the skill & knowledge of Digital Photography. Students will understand the knowhow and can function either as an entrepreneur or can take up jobs in Photography & video studios, edit set-up, graphic arts industry and other audio-visual sectors.

#### Course Syllabus:

- Getting Started in Photography 17 Things to Consider
- Basic Camera Settings
- Understanding the Exposure Triangle
- What is Aperture? Introduction Lesson
- What is Shutter Speed in Photography? Basic Guide for Beginners
- 6. What is ISO?
- What is Digital Noise and How to Reduce It
- Depth of Field: What Is It and How to Best Control It?
- 9. Understanding Colour in Photography
- Contrast in Photography How to Make the Best Use of It
- 11. Understanding Tonal Range in Photography

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- 12. Understanding Digital Camera Modes
- 13. How to Shoot in Manual Mode
- 14. Camera Metering Modes Explained
- 15. Focus Modes: When and How to Use Them
- 16. What is Exposure in Photography?
- 17. How Do You Know if You Have a Correct Exposure?
- 18. Exposure Compensation: How to Use it Correctly
- 19. 5 Basic Compositional Rules in Photography
- 20. Introduction to the Rule of Thirds
- 21. How To Use Negative Space to Make Your Photos More Powerful
- 22. How To Use Leading Lines in Composition
- 23. How to Use Strong Lines in Photography Composition
- 24. 8 Reasons Why Your Photos Are Blurry
- 25. 10 Common Beginner Photography Mistakes & How to Avoid Them
- 26. RAW vs JPEG Which Image File Format is Better?
- 27. 10 Different Types of Cameras
- 28. How to Choose a Camera: 9 Questions to Ask
- 29. Mirrorless vs DSLR Cameras: Which One is Best for You?
- 30. How to Use a DSLR Camera: Basic Guide for Beginners
- 31. How to Hold a Camera Steady to Take Sharper Photos: 6 Pro Tips
- 32. 6 Types of Cameras Lenses & What to Do with Them
- 33. Understanding Focal Length and Angle of View
- 34. How to Choose the Right Camera Lens: Guide for Beginners
- 35. How to Use These 11 Types of Lighting in Photography
- 36. How to Avoid Making Bad Lighting Mistakes
- 37. 13 Most Popular Types of Photography Genres
- 38. How To Make Extraordinary Photography from Ordinary Subjects
- ow to Analyse a Photograph (4 Simple Steps)
- 40. Personal Photography Projects: 13 of the Best Ideas
- 41. A Glossary of 251 Most Essential Photography Terms

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#### Textbooks & Suggested Reading:

	Text Books		
Name of Authors	Publisher		
Phillip Krejcarek	Digital Photography-A hands on Introduction	Delmer Publishers	
Adrian Davies and PhillFennessy	Digital for photographers	Focal Press	
Jon Torrant	Understanding Digital Cameras	Focal Press	
Carla Rose	Teach Yourself Digital Photography in 14 Days	Techmedia, 1997	
-	Reference Books		
Agfa	An Introduction to Digital Photo Imaging	Agfa, 1994	
Agfa	An Introduction to Digital Scanning	Agfa, 1994	
Lisa DaNaeDayley, Brad Dayley	Adobe Photoshop CS6 Bible	Wiley India	
Kogent Learning	Photoshop C55 in Simple Steps	Wiley India	
Dayley	Photoshop CS5 Bible	Wiley India	

Dr. Mrinal Kanti Chattopadhyay

Principal

### **Application Form**

Name:			
Fathers Name:			
Mothers Name:			
Email ID:			
Contact Number:			
Previous Qualification:			
University Roll Number:			
University Registration Num	ber:		
Do you have a camera or Sm	art mobile phone?	Yes / No	
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Website: www.kandrarkkmahavidyalaya.org

Email: mrinalkantee@gmail.com

### Department of Journalism and Mass Communication and Journalism Routine for Add On Course on LEARN BASIC PHOTOGRAPHY from 08/02/2022-16/02/2022

Date	Topic	Speaker	Time
08/02/2022	Inauguration and Brief description about the course	Dr. Mrinal Kanti Chottopadhyay, Principal, Kandra Radha Kanta Kundu Mahavidyalaya Mr. Sahabaj Ahamed Mondal, Department of Mass Communication and Journalism Mr. Safikul Alam, department of Mass Communication and Journalism	Ipm-Spm
09/02/2022	History and evolution of Camera	Mr. Safikul Alam, department of Mass Communication and Journalism	l piñ o opin
10/02/2022	History of Motion Picture	Mr. Safikul Alam, department of Mass Communication and Journalism	1pm- 5pm
11/02/2022	Terms Related to camera	Mr. Safikul Alam, department of Mass Communication and Journalism	1pm- 5pm
12/02/2022	Basic shots of Camera and their uses	Mr. Sahabaj Ahamed Mondal, Department of Mass Communication and Journalism	1pm- 5pm
14/02/2022	Camera movements and angels	Mr. Sahabaj Ahamed Mondal, Department of Mass	Ipm- 5pm

		Communication and Journalism	
15/02/2022	Photo journalism and technique of real- time outdoor shooting	Mukulesur Rahaman, Photo Journalist	Ipm- 5pm
16/02/2022	Uses of different Lens, Uses of Lights in Photography	Sourav Bhattacharya, Journalism, ABP	12pm- 6pm

Principal Managordings

Kandra Radha Vanta Kundu Managordings

P.O. Kandra Pin-713 129

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mrinalkantee@gmail.com

Email:

#### Student Register

30.1	Name	Father's feame	Email ID	Contract No
-3	PRIN BANERIEE	HIRA BANDRIES	ammaha905505@gronit.com	104408295
3	RATAN BOY	SHANTI ROY	allular ESS (Spread com	50843806
7	MERA BISWAS	HARADHAN BISWAS	ramanuhaanngha263spgmat.com	247961873
-4	PRITAM KUNDU	ATANU KUNDU	amenyahasratikahamul sam-	906457781
3	BANA PAL	JAGARNATH FILE	prodhamietyprogramaticom	892789090
	MANIK DEY	HEMANTA DEV	ritualistic great con-	933916715
2	BIDHAN BANESUE	ANIRBAN BANCRICE	Permentanguage (Permet com	702942895
-	ANSHUMAN BERA	RALICHARAN WIRA	hemantausilaur@goost.com	62953265
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200	SUKLA DAS	SANAPATI DAS	ghestsimal###gmail.com	629552665
23	SUSMITA MONDAL	MRITUNIOY AKCHOAL	memorg088 great con	974914563
13	TITHI DEBANGHI	AJOY DEBANSHI	prottyrondall IRB great core	988196522
18	AVERAN SOTT	BIKASH IYOTI	immedicachook 24@groud.com	705406734
14	CHANDAN GAMAI	ARUNAYA GAHAI	behandar genel 62 granuli com	865T8055T
15	NAZMA PAKVIN	HASNAT SK	shatteriesantitadili iliymatiom	974929447
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22	SHIPVOMOF GHOSH	MAJIB KUMAN IIHOSH	nabandughosh17@groat.com	843880570
23	DIPAK GHOSH	SAIRAN GHOCH	palachimyst3@gms1.cm	963282048
24	MIRAL SE	SAUD SE	munikates2003@gmail.com	255098753
23	JUIN SHATUN	MINA) HASAN	ankargrouben 17d growii com	906403529
26	SUNITA SAHA:	MANDAW SAVEA	pussea794191.09mil.com	8.85197530
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Email: mrinalkantee@gmail.com

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#### Certificate



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Email: mrinalkantee@gmail.com

# Report of ADD ON Course on Learn Basic Photography Department of Mass Communication and Journalism08/02/2022- 16/02/2022

The department of Journalism and mass Communication of Kandra Radha Kanta Kundu Mahavidyalaya successfully organized a 32 hour Add On Course on "Learn Basic Photography" held within a duration of 8 days starting from 8th February 2022 to 16th February, 2022. A total of 30 undergraduate students from different departments as well as different institutions participated in this ADD ON Course programme. The course was patroned and Inaugurated by Dr. Mrinal Kanti Chattopadhyay, Principal, Kandra Radha Kanta Kundu Mahavidyalaya with his spectacular speech on importance of Photography, followed by discussion on the course outline, outcome and a general history of invention of camera by Mr. Safikul Alam, Faculty of the department of Mass Communication and Journalism. Students joyfully participated in the discussion on the introductory class taken by Mr. Sahabaj Ahammed Mondal, Faculty of the Department on journalism in which he discussed about the different part and different types of cameras. The 30 hours Add On course feature distinguished Professional Photographer, like Mukulesur Rahaman and Sourav Bhattacharaya. Mukulesur Rahaman discussed about photo journalism and technique of realtime outdoor shooting. He also talked about the difficult situation while shooting outdoor and how to deal with that situation. Whereas Mr Sourav Bhattacharaya discussed about uses of different Lens. He also Discussed about the function of Light in photography. The discussion was followed by Hands on Training with the cameras.

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Principal

Kandra Radha Karita Kundu Mahavidyalaya
P.O.-Kandra. Dist.-Purba Bardhaman
P.O.-Kandra. Pin-713129

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#### Out Come

The Learn Basic Photography add-on course has proven to be a transformative experience for participants, equipping them with essential skills to capture stunning images. Through a structured curriculum covering fundamental principles like composition, lighting, and camera settings, participants have gained confidence in using their cameras effectively. Hands-on practical exercises and constructive feedback sessions have honed their abilities to frame compelling shots and convey stories through images. The course has fostered a community of budding photographers who now share a common language and passion for photography. Graduates are not only equipped with technical proficiency but also a heightened appreciation for the art form. This add-on course has empowered individuals to explore their creativity, unlocking a new avenue for self-expression through the lens.

Principal

Kandra Radha Kanta Kundu Mahayidyalaya

RO.-Kandra, Dist.-Purba Bardhaman

Pin-713129

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দশ্চিমবঙ্গ সরকার
মহকুমা শাসকের করণ
কাটোয়া, দূর্ব বর্ধমান

☎ 03453-259550

☒ sdokatwa@gmail.com



Government of West Bengal
Office of the Sub-Divisional Officer
Katwa, Purba Bardhaman

☑ PIN - 713130

### (Development Section)

### **Notice**

In terms of memo no: 110/SDLSC/Katwa, Dated: 24.07.2023, Sub-Divisional Legal Service Committee, Katwa, Purba Bardhaman has decided to organise a legal awareness programme on 31st July, 2023 from 10.00 am onwards at the conference hall of the undersigned.

In the said programme,  $\underline{NALSA}$  and  $\underline{NCW}$  will impart the training on basic legal rights and remedies as prescribed under women related Laws. So as to enable the participating students to face the future challenges.

The Principal, (1) Katwa College, Katwa, (2) Govt. P.T.T.I training College, Katwa, (3) Jnanadas Kandra R.K.K. College, Kandra, (4) Bengal Institute of Technology, Shipai dighi, Katwa, (5) Sonar Tori College of Education, Gangatikuri, Ketugram (Block-II) (6) Ehiapur B-Ed College, Ehiapur, Ketugram (Block-I) Block (7) Raja Ram Mohan Roy BIT College, Musthuli, Katwa (Block-II) (8) Chandrapur College, Chandrapur Katwa, (Block-I) (9) Nutanhat Teachers' Training Institute, Nutanhat, (10) Government General Degree College at Khudrun Dighir Par (11) Govt. ITI College at Khudrun Dighir Par (Mongalkote Block) College are requested to send 10 (Ten) girl students each from his college on schedule date and time.

Sub-Divisional Officer Katwa, Purba Bardhaman

Dated: 27/07/2023

Memo No: 355(19)/Dev/SDO(Kat)

Copy forwarded for information and taking necessary action to:

- 1. The Principal, Katwa College, Katwa, Purba Bardhaman.
- 2. The Principal, Govt. P.T.T.I. training College, Katwa, Purba Bardhaman.
- 3. The Principal, Jnanadas Kandra R.K.K College, Jnanadas Kandra, Purba Bardhaman.
- 4. The Principal, Bengal Institute of Technology, Shipai dighi, Katwa (Block-I)
- 5. The Principal, Sonar Tori College of Education, Gangatikuri, Ketugram(Block-II)
- 6. The Principal, Ehiapur B-Ed College, Ketugram (Block-I)
- 7. The Principal, Raja Ram Mohan Roy BIT College, Musthuli, Katwa (Block-II)
- 8. The Principal, Chandrapur College, Chandrapur Katwa, (Block-I)
- 9. The Principal, Nutunhat Teachers' Training Institute, Nutanhat, (Mongalkote Block)
- 10. The Principal, Government General Degree College at Khudrun Dighir Par (Mongalkote Block)
- 11. The Principal, Govt. ITI College at Khudrun Dighir (Mongalkote Block)
- 12. The Chairman, Sub-Divisional Legal Service Committee, Katwa, Purba Bardhaman
- 13-17. The Block Development Officer, Katwa-I/Katwa-II/Ketugram-I/Ketugram-II/Mongalkote with a request to convey this mail to the Principal of College mentioned in Sl. No: 3 to 11 under his jurisdiction.
- 18. The C.A. to the SDO, Katwa for kind appraisal to the authority.
- 19. The Nezareth Section of this office with a request to arrange the conference hall.

Sub-Divisional Officer Katwa, Purba Bardhaman



#### পশ্চিমবঙ্গ সরকার

#### Government of West Bengal

Office of the Block Development Officer & Executive Officer Ketugram -I Development Block & Ketugram -I Pnnchayat Samity Kandra, Purba Bardhaman, Pin – 713129

e-mail: bdo.ketu1@gmail.com, Contact: 03453-273231

Memo. No. 466 (16)/D.S.P.S./Ketu- I

Date: - 20/05/2

To,
1-16. PRINCIPAL/H.M./T.I.C. [Kandra Radha Kanta Kundu Mahavidyalaya/Amgoria R.G.M. Institute/Srigopalpur L.S. Girls High School/Ankhona F.P. School/Ankhona P.H.C./ Ankhona High School/Berugram Bandhab
Vidyapith/Berugram F.P. School/Kandra J.M. High School/Kandra Jnanadas Girls' High School/Komarpur G.C. High School/Komarpur Dakshinpara F.P. School/Palita High School/Palita F.P. School/Pandugram High School/Rajoor
Bandhab High School]

This is to inform you that as per the Order of the Hon'ble C.M. of this State "<u>Duare Sarkar – Government at Doors Step</u>" will be conducted from 21.05.2022 to 31.05.2022 at different venues under this office jurisdiction.

Hence, you are requested to spare your respective Institution during this tenure for conducting this programme smoothly. Your kind co-operation will be highly solicited.

SI.	Name of the Gram	Dates' of	Venue	
No.	Panchayat	Duare Sarkar		
1	Agardanga	23.05.2022	Amgoria R.G.M. Institute & Srigopalpur L.S. Girls High School	
2	Ankhona	24.05.2022	Ankhona F.P. School, Ankhona P.H.C. & Ankhona High School	
3	Berugram	25.05.2022	Berugram Bandhab Vidyapith & Berugram F.P. School	
3	Derugram	21.05.2022	Kandra J.M. High School & Kandra Jnanadas Girls' High School	
4	J-Kandra	21.00.2022	Kandra Radha Kanta Kundu Mahavidyalaya	
4	J-Nanui a	28.05.2022	Railala Raila Raila Raila	
	M. Construir	26.05.2022	Komarpur G.C. High School & Komarpur Dakshinpara F.P. School	
5	M-Gopalpur		Palita High School & Palita F.P. School	
6	Palita	27.05.2022		
7	Pandugram	30.05.2022	Pandugram High School	
8	Rajoor	31.05.2022	Rajoor Bandhab High School	

Block Development Officer Ketugram – I, Purba Bardhaman

Memo: \_\_\_\_\_\_(16)/(2)/Ketu - I

al .

Date: - 20.05.24

Copy forwarded for information to:
1. The B.M.O.H, Ramjibanpur R.H. is requested to deploy a team with medical facilities to the respective venues.

2. The Officer-in-Charge, Ketugram Police Station with a request to deploy a team in respective venues.

3. The guard file of the Ketugram - I Development Block

Block Development Officer Ketugram – I, Purba Bardhaman



### **Government of West Bengal** Office of the Block Development Officer Ketugram-I Dev. Block Kandra, Purba Bardhaman

#### **NOTIFICATION**

In pursuance of order of higher authority, the following educational Intuition of Ketugram-I Block are hereby notified as a Quarantine Centre in connection with combating the spread of COVID-19 with effect from 31.05.2020.

This notification is issued In pursuance to order No. 40-3/2020(A), Dated 24.03.2020 of Govt. of India under the provisions of Disaster Management Act 2005 to contain and combat spread of COVID-19 read with Order no. 69-CS/2020 Dated 31.03.2020 of Chief Secretary of WB

	Complement	Address	Name of Q.C.	Q.C type
SI. No.	Name of Gram Panchayat		Ankhona High School	1
1	Ankhona	Ankhona	Chkata High School	2
2	Ankhona	Chakta		1
3	Berugram	Moregram	Moregram High Madrasa	2.
4	Berugram	Chinispur	Chinispur High Madrasa	
	Agardanga	Amgoria	Amgoria R.G.M Institution	1
5		Agardanga	Agardanga High Madrasha	2
6	Agardanga		Kandra R.K.K. College	1
7	Kandra	Kandra	Kandra High School	2
8	Kandra	Kandra		1
9	M-Gopalpur	Komarpur	Komarpur High School	2
10	M-Gopalpur	Khalipur	Khalipur High Madrasha	1
	Rajoor	Masundi	Masundi Pally Mongal samity	
		Paicer	Rajoor High School	2
12	Rajoor	Rajoor	Palita B-ed College	. 1
13	Palita	Ehiapur		2
14	Palita	Palita	Palita Flood Shelter	1
	Pandugram	Pandugram	Pandugram High School	
15		Kanchra	Kanchra FP School	2
16	Pandugram	Rancing		

Memo No: 1096 (28/COYID-19

& Developnmentk Officer

Copy forwarded to:

1. The Sub-Divisional Officer, Katwa Sub-Division for his kind information

2. The District Inspector of School, Purba Bardhaman for information

3. The Block Medical Officer of health for taking necessary action

4. The Inspector-in-Charge, Ketugram PS for information & necessary action please. H.M/T-I-C with a request to provide

4-20

Gram Panchayat for information.

the school building along with key and other facilities 21-28. The Prodhan

Block Dev. Officer Ketugram-I Dev.Block Block Development Officer

Ketugram-I Dev. Block

Affiliated to the University of Burdwan Arts, Science with Hons & M.A in Bengali (Regular)

Accredited with "B" Grade by NAAC in 2016



P.O- Kandra, P.S- Ketugram, Dist.- Burdwan, Phone No.+ Fax No. (03453)273372, West Bengal, PIN- 713129

Website: www.kandrarkkmahavidyalaya.org Email: mrinalkantee@gmail.com

#### Pictures From Various Activities i.e. Duare Sarkar camp & Electoral rights camp







